DOCUMENT RESUME

ED 143 147 EA 009 915

TITLE	Technical Assistance for Arts Facilities: A Sourcebook. A Report.
INSTITUTION	Educational Facilities Labs., Inc., New York, N.Y.
SPONS AGENCY	National Endowment for the Arts, Washington, D.C.
PUB DATE	Jul 77
NOTE	35p.
AVAILABLE FROM	Educational Facilities Laboratories, 850 Third Avenue, New York, New York 10022 (free)
EDRS PRICE	MF-$0.83 Plus Postage. HC Not Available from EDRS.
DESCRIPTORS	*Art Activities; *Arts Centers; Consultants; Directories; *Facility Improvement; Physical Facilities; *Resource Guides; *Technical Assistance

ABSTRACT

This booklet is a directory of sources of technical assistance on problems relating to physical facilities for arts organizations. Wherever possible, agencies and organizations are described in their own words. Technical assistance in the area of physical facilities encompasses planning, financing, acquiring, renovating, designing, and maintaining space. Limiting it to the arts means the space in which the art activity takes place. Technical assistance can be in the form of information, printed and referral, or consulting and advisory services by professionals. Because most artists and arts organizations operate on low budgets, attention is confined to sources of technical assistance that provide help at little or no cost to the recipient. Listed are 16 national organizations, the state arts councils, sources within the federal goverment, foundations, professional organizations, colleges and universities, local organizations, and community design centers. (Author/MLF)

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Educational Facilities Laboratories
Alan C. Green, *President*

This project is supported with a grant from the National Endowment for the Arts in Washington, D.C., a federal agency.

Copies of this report are available from EFL,
850 Third Avenue, New York, N.Y. 10022
Library of Congress Catalog No. 76-53139
First printing March 1977

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Introduction

The Everyman Company of Brooklyn, a street theater group, rented 4,000 sq ft of storefront and basement that previously housed a used furniture store. The building's assets included, on the upper level, plenty of overhead electrical outlets from its former life as a lamp showroom, an elevated area downstairs that indicated it could be a natural stage, and an adequate number of exits. With these meager beginnings, the company tackled the problems of creating its first permanent home.

Everyman's artistic director approached the New York State Council on the Arts and outlined his concept of two flexible performing and learning spaces with movable seating modules. His ideas were good, but he needed an advisor to translate concept into reality. A formal application to the council requesting technical assistance, specifically to work with him in the design and to supervise the necessary electrical work and carpentry, resulted in a Technical Assistance Grant of $300. This provided three days of consultation by the technical director of an experimental theater. Gradually the performing spaces evolved. For rehearsals the seating modules are pushed to the walls; for performances they provide raked seating.

Once the interior spaces were set, the next step was to brighten the bleak unlit front of the building. With the approval of the landlord and the support of the block association, the company asked the America the Beautiful Fund of New York for a "seed grant" to provide design assistance for an exterior mural. The designer would also supervise the execution of the new facade by young people in the community. The Fund gave a grant of $400 to the block association, and additional funds were sought from neighborhood businesses.

The Everyman Company is one of many arts organizations that have discovered how to get expert advice on constructing an efficient and economical physical plant for their programs. These organizations need answers to diverse questions: How can an artist have a studio lease worded so that he retains ownership of the fixtures he installs? Is a zoning variance needed to put an arts center in a vacant church in a residential area? What code violations exist on a dry cleaning plant that a community theater wants as its performing space? Is there enough room in an old fire station to house all the activities of the local arts council? What are the needs of a region for cultural facilities, and are existing spaces adequate? How can a dance company fit its performing, rehearsal, office, and storage spaces into a small warehouse? Where does one go for answers?

We hope this booklet may lead the way. It is a directory of sources of technical assistance on problems relating to physical facilities. Wherever possible, agencies and organizations are described in their own words.

Technical Assistance

First we will define exactly what technical assistance is in the context of this report. Technical assistance in the area of physical facilities encompasses planning, financing, acquiring, renovating, designing, and maintaining space. When we limit it to the arts, we mean the space in which the art activity takes place. Technical assistance can be in the form of information, printed and referral, or consulting and advisory services by professionals. Because most artists and arts organizations operate on low budgets, we confine our attention to sources of technical assistance that provide help at little or no cost to the recipient. To be eligible for such help, you may be asked for financial information since many of these programs have strict economic guidelines. In all cases the availability of assistance will depend on many factors, including the manpower, time, and financial resources of the providing agency or organization.

National Organizations

The 16 organizations described on the following pages offer technical assistance in some form to arts (and other) organizations. They are a varied group. Some are interested primarily in historic preservation. At least one is concerned with theater and dance exclusively, and another is interested in your problem only if it involves recycling an old mill building. Some offer published material only, but most will provide information, and if necessary, refer you to a more appropriate authority.

In all cases, we recommend initial contact in writing. Your letter should describe your organization and the specific problem needing attention. Remember when requesting assistance that the response will depend on the organization's program, guidelines, and available time and manpower.

Advisory Council on Historic Preservation, 1522 K Street, N.W., Washington, D.C. 20005.
"The Advisory Council on Historic Preservation is an independent federal agency created by the Congress in 1966 to advise the President and the Congress on matters pertaining to historic preservation. New legislation, passed in the fall of 1976, has changed the status of the Council. Funding and purposes will change and there is a possibility that consulting services may be available in the future."

• Publications
List and single copies free on request. General information and special preservation related studies available.
Federal Assistance Programs for Neighborhood Conservation Districts (1975). A comprehensive catalog listing of sources of federal assistance for projects designed to conserve and improve the quality of life in older urban neighborhoods of special character and function.
Adaptive Use: A Survey of Construction Costs, Report, Special Issue (June 1976). A cost survey of 36 adaptive use projects.

America the Beautiful Fund, 219 Shoreham Building, Washington, D.C. 20005. Bruce Dowling, Director.
America the Beautiful Fund of New York, 145 East 52nd Street, New York, N.Y. 10022.
"America the Beautiful Fund is a nonprofit organization directing its efforts to innovative community projects to enrich the quality of the natural, historic and man-made environment. Since 1965, ABF has backed over 1,000 local projects throughout the country in civic and environmental design, conservation and historic preservation."
• Technical assistance program
ABF offers advisory services and technical assistance for prospective projects. One of the requirements for "seed money" is community participation by a significant number of people.
Support can come in four ways: technical assistance from ABF staff; access to professional-level students in environmental design, art, and planning; information services on appropriate governmental agencies and foundations; and seed money.
Example: In San Luis Obispo, California, three architecture students received a planning grant from ABF to assist in reclaiming an unsightly watercourse area and to redesign Mission Plaza as a focal area for cultural activities and to revitalize the central business district.

American Association for State and Local History, 1400 Eighth Avenue South, Nashville, Tenn. 37203. William T. Alderson, Director.
Professional organization of individuals and groups interested in state and local history.
• Technical assistance program
Sponsored by the National Museum Act, the Consultant Services for History Museums offers two-day consultations on long-range planning or specific problems for history museums and local history societies. For applicants with budgets under $50,000, AASLH provides consultant's fee and travel expenses. Larger organizations are expected to pay one-half of travel expenses. Host organization provides lodging and meal expenses. Applications are reviewed four times a year.
• Publication
A Bibliography on Historical Organization Practices, Vol. I — *Historic Preservation* (1975). $10.00 to nonmembers.

"A selective bibliography of the most significant books, pamphlets, and articles in this rapidly growing field."

American Society of Planning Officials, 1313 East 60th Street, Chicago, Ill. 60637. Margaret Ann Corwin, Director of Information Services.
"ASPO is a national association of people active in working for better-planned environments. Through research and other programs, ASPO provides professional aid to the planner, as well as current information and advice on emerging development to all members." Technical assistance available to fee-paying subscribers to the Planning Advisory Service (PAS).
• Publication
Planning and the Arts (PAS Report #313) (1975), $6.00 to nonmembers. Describes planning studies (cultural resources survey, audience survey), programs and services, facilities, zoning, and financing. Examples from several cities.

Associated Councils of the Arts, 570 Seventh Avenue, New York, N.Y. 10018. Cynthia Reade, Technical Assistance Coordinator.
"Associated Councils of the Arts is a nonprofit tax-exempt organization with a nationwide membership of state, regional, and community arts agencies. ACA functions as a national spokesman on issues that affect all the arts and as a service organization specifically for state, regional, and community arts agencies."
• Technical assistance program
ACA administers a Technical Assistance Program in cooperation with the National Endowment for the Arts Federal-State Partnership Program, which is open to state, regional, and community arts councils. The program is designed to provide specialists for these arts agencies to advise them on technical matters, specific programs, and/or administrative functions, provided the organization is unable to handle this type of assistance under its own basic program. Requests for technical assistance must first be approved by the Federal-State Partnership Program. For information and application procedures, write to ACA.
Example: Los Angeles Valley Community College in Van Nuys, California, a constituent of the San Fernando Valley Arts Council, received consulting services in the preplanning phase for a new arts center. Practical information and recommendations were provided for dealing with the selection of an architect and the need for programming of facilities.
• Publication
The Cultural Directory: Guide to Federal Funds and Services for Cultural Activities (1975), $4.00. See page 15.

Center for the Visual Environment, 1785 Massachusetts Avenue, N.W., Washington, D.C. 20036. Elizabeth Reid, Director.

"The Center for the Visual Environment is a nonprofit, tax-exempt organization. The concept for the Center evolved in response to the growing problem of visual blight in urban areas. Its purpose is to act as a resource center and information clearinghouse.
"Services of the Center are primarily geared toward aiding citizens, community organizations and city officials to become more aware of what they can do to improve and enhance neighborhood environments. The Center maintains a current information bank on the visual environment. This resource material is available through the Center's catalog."
• Publications
A Guide to Neighborhood Ecology (1975), $1.50. "A reference and resource booklet for citizen groups working to improve their physical surroundings."
Practical Guides to Neighborhood Conservation (1976), $5.00. "Information on films and slide shows, city wide planting programs, signs and billboards, legal tools, designs for good neighborhoods, funding, and benefits of recycling buildings."

The Cheswick Center, 11 Newbury Street, Boston, Mass. 02116. The Reverend Henry W. Sherrill, Director.
"The Cheswick Center is a nonprofit organization whose purpose is the improvement of institutional service to the public. Our aim is to help institutions anticipate the future and prepare for it and to use their available resources to the fullest extent possible instead of having circumstances and events thrust upon them unaware."
• Technical assistance program
The Center works with an institution to determine the strengths of its program and whether unused space is suitable and sufficient to house a proposed program. Staff of the Center or outside consultants provide consultation. Emphasis is placed on preservation and appropriate reuse. Example: The First Baptist Church in Cambridge, Massachusetts, had a declining membership and was unable to maintain its building. A graduate student in architecture at Massachusetts Institute of Technology used the church as the subject of her thesis and made suggestions for possible uses of unused space. Several dance organizations were found as prospective tenants. The Cheswick Center worked with the church and these organizations to establish rents, leases, and other arrangements and also assisted in developing a maintenance and preservation program for the building offset by income from the new tenants.
• Publications
Underused Church Properties: A Variety of Solutions (1975) $2.00
Report on Alternate Uses of Certain Church-Owned Properties in the City of Boston (1973), $1.50.
Trusteeship in "Profit Corporations" and "Nonprofit Organizations" (1974), $1.25.
Renewal of Place: A Progress Report on Restoration and

Adaptive Use at the First Baptist Church, Cambridge, Massachusetts (2nd printing in progress), price to be announced.

Educational Facilities Laboratories, 850 Third Avenue, New York, N.Y. 10022. Alan C. Green, President.
"EFL is a nonprofit organization established in 1958 by The Ford Foundation to encourage and guide constructive changes in educational and related facilities."
• Technical assistance program
EFL administers modest funds for technical assistance under a contract with the National Endowment for the Arts. Services are usually provided on-site by staff and/or outside consultants.
Example: For Your Heritage House in Detroit, a workshop conference was convened to review program and plans for a new facility. Staff members and the architect for Your Heritage House, EFL personnel, and two consulting architects met for a day's critique of preliminary plans.
Publications list on request from EFL.
See descriptions on back inside cover.
Arts and the Handicapped: An Issue of Access (1975), $4.00.
The Arts in Found Places (1976), $7.00.
Hands-On Museums: Partners in Learning (1975), $3.00.
New Places for the Arts (1976), $5.00.
The Place of the Arts in New Towns (1973), $3.00.
Reusing Railroad Stations (1974), $4.00.
Reusing Railroad Stations Book Two (1975), $4.00.
Two mimeographed listings are also available on request: "Consultants who have worked on arts projects in found spaces."
"Films on arts facilities and recycling buildings."

Foundation for the Extension and Development of the American Professional Theatre (FEDAPT), 1500 Broadway, New York, N.Y. 10036. Frederic B. Vogel, Executive Director.
"FEDAPT is a not-for-profit service agency established to provide consultation and guidance for professionally-oriented theatre projects in the United States. The primary objective is to supply professional expertise in the various aspects of arts management in an effort to strengthen the administrative capabilities of both emergent and existing groups."
• Technical assistance program
A Field Services Support Program offers technical assistance in the form of guidance and consultation in the creation and operation of a theater or theater project currently using or planning to use professional actors.
• Publication
Investigation Guidelines for Setting up a Theatre (1975), $7.50 plus 60 cents postage.
This booklet is included in a packet of materials "which have to do with the creation and business of either dinner theatre or regional not-for-profit, tax-exempt theatre." It

includes recommendations for a market feasibility study and for design of the physical plant.

National Trust for Historic Preservation, 740 Jackson Place, N.W., Washington, D.C. 20006. William B. Hart, Jr., Director, Advisory Services Division.
"The National Trust for Historic Preservation was chartered by Congress in 1949 to further the national policy of preserving for public use America's heritage of historic districts, sites, buildings, structures and objects; to facilitate and to serve that movement through educational and advisory programs; and to accept and administer for public benefit and use significant historic properties."
• Technical assistance program
"All National Trust departments offer consultation in their special fields, and it is the primary function of the Advisory Services Division to provide professional advice on preservation problems. Advice is given by telephone and correspondence and in field visits; visits are usually made only to member organizations. The department maintains a reference file of consultants in preservation and related areas for use only at its headquarters offices. Information sheets on common preservation problems and specific building types are available.
In addition, the Consultant Service Grant Program awards modest, 50 - 50 matching grants on a competitive basis to nonprofit, incorporated member organizations and public agencies for the retention of professional technical assistance. Applications are reviewed four times a year." A descriptive brochure is available.
Example: The Utah Heritage Foundation received a $500 grant to aid in the development of financing techniques to facilitate the acquisition and rehabilitation of older and historic buildings in Salt Lake City. A $300 grant to the Rush County Chamber of Commerce, Rushville, Indiana, allowed an architectural feasibility study of the 1872 Melodeon Hall for its continued use as a community theater.
• Publications
The National Trust Preservation bookstore stocks publications of many publishers and organizations in addition to those of the Trust. The catalog is available upon request.
A Guide to State Historic Preservation Programs (1976), $9.00 postpaid. Separate state sections $1.00 each postpaid.
A Guide to Federal Programs: Programs and Activities Related to Historic Preservation (1974), $8.50 postpaid.
A Guide to Federal Programs for Historic Preservation (1976 supplement), $3.50 postpaid.

Small Towns Institute, P.O. Box 517, Ellensburg, Wash. 98926. Anne S. Denman, Co-director.
"Small Towns Institute is a nonprofit organization concerned with finding new solutions to the problems facing small communities in the modern world. Through

education and information services, STI works to improve the quality of life, to keep local citizens up-to-date on national events affecting their communities, to provide news of innovations which have successfully solved economic and social problems in other towns, and to warn of changes which may lead to increased problems rather than to new solutions."
STI can provide referral services to other communities with similar problems. The organization publishes *Small Town*, which carries articles of interest to small communities and information resources for them. Special issues are available at a nominal charge. Titles include "Historic Preservation in Small Communities" and "The Arts in Small Communities."

Society for Industrial Archeology, Room 5020, National Museum of History and Technology, Smithsonian Institution, Washington, D.C. 20560. Robert Vogel, Editor.
A membership organization promoting the preservation, through continued or adaptive use, of significant industrial, engineering, and technological structures and equipment.
• Publication
Working Places: The Adaptive Use of Industrial Buildings (1976) by Walter C. Kidney. $10.50 hardcover, $7.45 paperbound. "A definitive study of profit and nonprofit developer reuse of old industrial buildings. Contains case studies, photographs, plans and costs." Published by Ober Park Associates, Inc., One Landmarks Square, Pittsburgh, Pa. 15212. Also available from Office of Preservation Services, The National Trust for Historic Preservation, 740 Jackson Place, N.W., Washington, D.C. 20006.

Society for the Preservation of Old Mills, Box 435, Wiscasset, Maine 04578. Donald W. Martin, President and Editor.
The Society for the Preservation of Old Mills is a nonprofit organization to encourage the preservation, restoration, and adaptive use of our rich inheritance of old mills of all types. The Society publishes a quarterly magazine, *Old Mill News*, which serves as a clearinghouse and distribution medium for old mill information and activities. Membership $6.00 annually. Advisory services pertaining to mills or their adaptation available in writing only.

TAG Foundation Ltd. (Technical Assistance Group), 463 West Street, New York, N.Y. 10014. Bruce Hoover, Administrator.
"TAG Foundation Ltd. is a nonprofit service and information organization providing varied technical and management services to dance and theater across the country, contributing to the professional growth and businesslike development of performing artists and arts groups."

• Technical assistance program
"TAG is available for advice on the improvement of physical theatre facilities and/or their management and operating procedures."
TAG can set up traveling seminars and workshops for a group of organizations. Costs vary for services offered, but under certain conditions the sponsoring organization(s) will be responsible only for providing space in which to meet, local accommodations, and a part of travel expenses.

Technical Preservation Services Division, Office of Archeology and Historic Preservation, National Park Service, Washington, D.C. 20240. W. Brown Morton III, Departmental Consultant for Historic Architecture.
TPSD fulfills several of the responsibilities of the Secretary of the Interior under the 1971 Executive Order 11593, "Protection and Enhancement of the Cultural Environment." One of its responsibilities is to develop and disseminate information concerning methods and techniques for preserving and maintaining historic properties owned by federal agencies and state and local governments. The Division is currently preparing a series of handbooks on technical aspects of preservation and a series of "Preservation Briefs" to provide information about technical problems encountered frequently at all levels of preservation.
• Publications
Publications list on request.
Cyclical Maintenance for Historic Buildings (1976), $2.00. Order from Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.
Preservation Briefs (single copies available free from TPSD):
1. *The Cleaning and Waterproof Coating of Masonry Buildings*
2. *Repointing Mortar in Historic Brick Buildings*

Victorian Society in America, The Athenaeum of Philadelphia, East Washington Square, Philadelphia, Pa. 19106. Joan Thill, Executive Director.
"The Victorian Society in America has a growing membership of both experts and laymen, informed and dedicated to the encouragement of knowledge and interest in nineteenth-century life and art.
"Consultation or advisory services and written personal responses to individual queries are supplied. An informal body of advisors provides assistance when asked, and referrals and responses to queries (on nineteenth-century buildings) are provided."
The Society is planning to publish a series of informational leaflets on resource and research sources for 19th-century items in the near future.

Arts Organizations

Local artists and arts organizations are excellent sources of information. An organization of or for individual artists should be able to find a member to help solve a studio or gallery exhibition problem. If you don't know any artists or groups, ask the local art school for advice.

A theater group can ask an established professional theater for assistance. The Hartford (Connecticut) Stage Company offers tours of the theater building that include a comprehensive explanation and demonstration of the daily operation of a professional theater. Under its Theatre Consultation Program, members of the professional staff are available for free consultation to community, school, and other theater groups on technical problems such as lighting, seating arrangements, and stage design, as well as production areas (props, costumes, etc.). **Hartford Stage Company**, 65 Kinsley Street, Hartford, Conn. 06103. Alan Toman, Business Manager.

In addition to individual organizations, you can try your local or state arts council. Some state and a few local arts councils have programs of technical assistance. In many cases arts council staff are available to answer technical questions and visit facilities to help work out solutions to problems. Alabama is one of several states with an architect on the staff of the State Council on the Arts and Humanities. This design specialist is available to local arts councils and other organizations for technical assistance relating to physical facilities.

Several state councils have programs similar to the one in New York in which the council will pay for the services of a consultant. The Kentucky Arts Commission, for example, provided a lighting consultant for the art gallery at the University of Kentucky in Lexington. In Reno, the Nevada State Council on the Arts paid for three consultants to evaluate the feasibility of converting a former post office building to an arts center for the Sierra Arts Foundation.

The programs vary markedly. Even those states without a technical assistance program may be able to assist in locating help. State council personnel would be aware of local or regional arts organizations, such as Volunteer Lawyers for the Arts or regional museum conferences which could assist with specific problems. Staff of either local or state councils might know of nearby arts organizations that had experienced similar problems and might therefore be able to help.

The National Endowment for the Arts has supplied the following list of state and regional arts organizations. An asterisk signifies the council has an architect on its staff.

State Arts Councils

***Alabama State Council on the Arts & Humanities,** M. J. Zakrzewski, Executive Director, 449 S. McDonough, Montgomery, Ala. 36130. (205) 832-6758.

Alaska State Council on the Arts, Roy H. Helms, Executive Director, 360 K Street, Suite 240, Anchorage, Alaska 99501. (907) 279-3824.

American Samoa Arts Council, Palauni M. Tuiasosopo, Chairman, Office of the Governor, Pago Pago, American Samoa 96799.

Arizona Commission on the Arts & Humanities, Louise Tester, Executive Director, 6330 North Seventh Street, Phoenix, Ariz. 85014. (602) 271-5884.

The Office of Arkansas State Arts and Humanities, R. Sandra Perry, Executive Director, Old State Capitol, 300 West Markham, Little Rock, Ark. 72201. (501) 371-2539.

California Arts Council, Clark Mitze, Executive Director, 808 "O" Street, Sacramento, Calif. 95814. (916) 445-1530.

The Colorado Council on the Arts & Humanities, Robert N. Sheets, Executive Director, 1550 Lincoln Street, Room 205, Denver, Colo. 80203. (303) 892-2617 or 2618.

Connecticut Commission on the Arts, Anthony S. Keller, Executive Director, 340 Capitol Avenue, Hartford, Conn. 06106. (203) 566-4770.

Delaware State Arts Council, Sophie Consagra, Executive Director, 1105 Market Street, Room 803, Wilmington, Del. 19801. (302) 571-3540.

D.C. Commission on the Arts, Gilbert C. Colwell, Acting Executive Director, 1023 Munsey Building, 1329 E Street, N.W., Washington, D.C. 20004. (202) 347-5905 or 5906.

Fine Arts Council of Florida, Anna Price, Executive Director, c/o Division of Cultural Affairs, Department of State, The Capitol Building, Tallahassee, Fla. 32304. (904) 487-2980.

Georgia Council for the Arts and Humanities, John Bitterman, Executive Director, 225 Peachtree Street, N.E., Suite 1610, Atlanta, Ga. 30303. (404) 656-3990.

Insular Arts Council of Guam, Peter G[illegible]errero, Director, P.O. Box EK, Agaña, Guam 96910. 7[illegible]2466.

Hawaii State Foundation on Culture and the Arts, Alfred Preis, Executive Director, 250 South King Street, Room 310, Honolulu, Hawaii 96813. (808) 548-4145.

Idaho Commission on the Arts and Humanities, Suzanne D. Taylor, Executive Director, c/o State House, Boise, Idaho 83720. (208) 384-2119.

Illinois Arts Council, Michele Brustin, Director, 111 North Wabash Avenue, Room 1610, Chicago, Ill. 60602. (312) 793-3520.

Indiana Arts Commission, Janet Harris, Executive Director, 155 East Market, Suite 614, Indianapolis, Ind. 46204. (317) 633-5649.

Iowa State Arts Council, Jack E. Olds, Executive Director, State Capitol Building, Des Moines, Iowa 50319. (515) 247-4451.

Kansas Arts Commission, Jonathan Katz, Executive Director, 117 W. 10th Street, Suite 100, Topeka, Kans. 66612. (913) 296-3335.

Kentucky Arts Commission, Nash Cox, Executive Director, 100 W. Main Street, Frankfort, Ky. 40601. (502) 564-3757.

Louisiana Council for Music and the Performing Arts, Inc., c/o Department of Education, State of Louisiana, P.O. Box 44064, Baton Rouge, La. 70804. (504) 389-6991.

•**Maine State Commission on the Arts & Humanities,** Alden G. Wilson, Director, State House, Augusta, Maine 04330. (207) 289-2724.

Maryland Arts Council, Kenneth Kahn, Director, 15 West Mulberry, Baltimore, Md. 21201. (301) 685-6740.

Massachusetts Council on the Arts & Humanities, Louise G. Tate, Executive Director, 1 Ashburton Place, Boston, Mass. 02108. (617) 727-3668.

Michigan Council for the Arts, E. Ray Scott, Executive Director, 1200 6th Avenue, Detroit, Mich. 48226. (313) 256-3735.

•**Minnesota State Arts Board,** Steven Sell, Executive Director, 314 Clifton Street, Minneapolis, Minn. 55403. (612) 874-1335.

•**Mississippi Arts Commission,** Lida Rogers, Executive Director, 301 North Lamar Street, P.O. Box 1341, Jackson, Miss. 39205. (601) 354-7336.

Missouri State Council on the Arts, 111 South Bemiston, Suite 410, St. Louis, Mo. 63105. (314) 721-1672.

Montana Arts Council, David E. Nelson, Executive Director, 235 East Pine, Missoula, Mont. 59801. (406) 543-8286.

Nebraska Arts Council, Gerald Ness, Executive Director, 8448 West Center Road, Omaha, Nebr. 68124. (402) 554-2122.

Nevada State Council on the Arts, James Deere, Executive Director, 560 Mill Street, Reno, Nev. 89502. (702) 784-6231.

New Hampshire Commission on the Arts, John G. Coe, Executive Director, 40 North Main Street, Concord, N.H. 03301. (603) 271-2789.

***New Jersey State Council on the Arts,** 27 West State Street, Trenton, N.J. 08625. (609) 292-6130.

New Mexico Arts Commission, Bernard B. Lopez, Executive Director, Lew Wallace Building — State Capitol, Santa Fe, N.Mex. 87503. (505) 827-2061.

***New York State Council on the Arts,** Kent Barwick, Executive Director, 80 Centre Street, New York, N.Y. 10013. (212) 488-5222.

North Carolina Arts Council, Halsey North, Executive Director, N.C. Department of Cultural Resources, Raleigh, N.C. 27611. (919) 829-7897.

North Dakota Council on the Arts & Humanities, Glenn Scott, Executive Director, c/o Department of English, North Dakota State University, Fargo, N.Dak. 58102. (701) 237-7143.

Ohio Arts Council, L. James Edgy, Executive Director, 50 West Broad Street, Suite 2840, Columbus, Ohio 43215. (614) 466-2613.

Oklahoma Arts & Humanities Council, William Jamison, Executive Director, 2101 North Lincoln Boulevard, Oklahoma City, Okla. 73105.

Oregon Arts Commission, Peter deC. Hero, 328 Oregon Building, 494 State Street, Salem, Oreg. 97301. (503) 378-3625.

Commonwealth of Pennsylvania Council on the Arts, Otis B. Morse, Executive Director, 3 Shore Drive Office Center, 2001 North Front Street, Harrisburg, Pa. 17102. (717) 787-6883.

Institute of Puerto Rican Culture, Luis M. Rodriguiz Morales, Executive Director, Apartado Postal 4184, San Juan, P.R. 00905. (809) 723-2115.

Rhode Island State Council on the Arts, Anne Vermel, Executive Director, 4365 Post Road, East Greenwich, R.I. 02818. (401) 884-6410.

***South Carolina Arts Commission,** Rick George, Executive Director, 829 Richland Street, Columbia, S.C. 29201. (803) 758-3442.

South Dakota State Fine Arts Council, Charlotte Carver, Executive Director, 108 West 11th Street, Sioux Falls, S. Dak. 57102. (605) 339-6646.

***Tennessee Arts Commission,** Norman Worrell, Executive Director, 222 Capitol Hill Building, Nashville, Tenn. 37219. (615) 741-1701.

Texas Commission on the Arts & Humanities, Maurice D. Coats, Executive Director, P.O. Box 13406, Capitol Station, Austin, Tex. 78711. (512) 475-6593.

Utah State Division of Fine Arts, Ruth Draper, Director, 609 East South Temple Street, Salt Lake City, Utah 84102. (801) 533-5895.

Vermont Council on the Arts, Ellen Lovell, Director, 136 State Street, Montpelier, Vt. 05602. (802) 828-3291.

Virginia Commission of the Arts & Humanities, Frank R. Dunham, Executive Director, 400 E. Grace Street (First Floor), Richmond, Va. 23219. (804) 786-4492

Virgin Islands Council on the Arts, Stephen J. Bostic, Executive Director, Caravelle Arcade, Christiansted, St. Croix, U.S. Virgin Islands 00820. (809) 773-3075.

Washington State Arts Commission, James L. Haseltine, Executive Director, 1151 Black Lake Boulevard, Olympia, Wash. 98504. (206) 753-3860.

West Virginia Arts & Humanities Council, Norman Fagan, Executive Director, Science and Culture Center, Capitol Complex, Charleston, W.Va. 25305. (304) 348-3711.

Wisconsin Arts Board, Jerrold Rouby, Executive Director, 123 W. Washington Avenue, Madison, Wis. 53702. (608) 266-0190.

Wyoming Council on the Arts, Michael Haug, Executive Director, 200 West 25th Street, Cheyenne, Wyo. 82002. (307) 777-7742.

Regional State Organizations

Mid-America Arts Alliance, Henry Moran, Executive Director, G-50, Crown Center 3, 2440 Pershing, Kansas City, Mo. 64108. (816) 421-1388.

***Western States Arts Foundation,** Richard Collins,

President, 1517 Market Street, Denver, Colo. 80202. (303) 571-1561.

Affiliated State Arts Agencies of the Upper Midwest, Dean Myhr, Executive Director, Butler Square #349, 100 North Sixth Street, Minneapolis, Minn. 55403. (612) 338-1158.

The Arts Exchange, Kathy Killilea, Project Director, Regional Center, Wilson Hall, Hanover, N.H. 03755. (603) 646-2653.

Southern Federation of State Arts Agencies, Howard R. Hall, Executive Director, 138 North Hawthorne Road, Winston-Salem, N.C. 27104. (919) 723-2523.

Federal Government

Many agencies within the federal government have technical assistance programs, but few of them are specifically related to physical facilities and/or the arts.

The major federal arts agency is the Architecture + Environmental Arts Program of the National Endowment for the Arts, which is ". . . concerned primarily with the improvement of the visible characteristics of our man-made surroundings. The program attempts to encourage invention and innovation in design and to bring the very best design into the experience of every citizen." The staff is particularly aware of buildings for the arts, both new and recycled. This is a valuable resource and referral source.

The agency publishes *Funding Sources for Cultural Facilities*. It has two sections, "Private Foundation Sources for Cultural Facilities" and "Federal Funding Sources for Cultural Facilities." The latter lists 17 sources for planning and technical assistance funding for cultural facilities. Free on request from Architecture + Environmental Arts Program, National Endowment for the Arts, Washington, D.C. 20506.

Two publications are available for researching federal programs that might be of help to arts groups:
Cultural Directory: Guide to Federal Funds and Services (1975), Linda Coe, editor. Lists 250 programs that offer assistance to individuals and cultural organizations. Available from Associated Councils of the Arts, 570 Seventh Avenue, New York, N.Y. 10018, $4.00. Updated supplement now available.
Catalog of Federal Domestic Assistance (1976 edition). A comprehensive listing and description of 1,000 programs and activities that provide assistance or benefits to the public. Available from Superintendent of Documents,

U.S. Government Printing Office, Washington, D.C. 20402. Catalog No. TREX 2.20:976, $16.00.

National Endowment for the Arts Regional Coordinators

Northeastern States, Rudy Nashan, Regional Coordinator, 30 Savoy Street, Providence, R.I. 02906. (401) 274-4754

Mid-Atlantic States, Lara Mulholland, Regional Coordinator, 11511 Links Drive, Reston, Va. 22090. (703) 437-4019

Southeastern States, Charles Springman, Regional Coordinator, 630 North Blount Street, Raleigh, N.C. 27604. (919) 832-0047

South Central States, Frances T. Poteet, Regional Coordinator, 601 East Austin, #1410, Alamo, Tex. 78516. (512) 787-6756

North Central States, Bertha Masor, Regional Coordinator, 4200 Marine Drive, Chicago, Ill. 60613. (312) 525-6748

Rocky Mountain States, Terry Melton, Regional Coordinator, 728 Rural Avenue South, Salem, Oreg. 97302. (503) 581-5264

Pacific States, Dale Kobler, Regional Coordinator, P.O. Box 245, Sausalito, Calif. 94965. (415) 322-0526

Foundations

Local private (family- or corporation-sponsored) and community foundations are good sources of funds for specific needs of nonprofit organizations. The first step in a search for foundation assistance should be *The Foundation Directory*, 5th ed. (1975). Marianna O. Lewis, editor. Available from Columbia University Press, 136 South Broadway, Irvington, N.Y. 10533, $30.00. The directory is published by The Foundation Center, 888 Seventh Avenue, New York, N.Y. 10019. The Center maintains two national library collections in New York City and Washington, D.C., as well as 56 regional collections in 44 states, Puerto Rico, and Mexico. All are open to the public. Write to the Center for the location of the regional collection nearest you and for a complete list of publications on foundations. State directories of foundations are available for 33 states. The Foundation Center has a free bibliography which lists these directories, along with complete information on how to order.

Another good source of information on foundations, federal funding, program planning, and proposal writing is *The Grantsmanship Center News*, a publication of The Grantsmanship Center, 1015 West Olympic Boulevard, Los Angeles, Calif. 90015, a nonprofit, tax-exempt educational institution. Subscriptions are $15.00 annually. The publication has "how to" articles on funding search techniques. Reprints of major articles are available. For example, "Community Foundations" by Jack Shakely, which appeared in the March – April 1976 issue, can be ordered for $1.25. The article, an exhaustive examination of what community foundations are and how they operate, lists over 225 such organizations with their addresses, a bibliography, and a "Checklist for Approaching a Community Foundation."

Professional Organizations

Organizations of professionals in the arts and in design and related fields constitute another category of technical assistance. The architectural, interior design, and engineering societies have chapters in large metropolitan areas and/or state organizations to which questions can be addressed. Generally if an organization cannot give you information it will refer you to one that can.

Professional organizations in the arts

American Association of Museums, 2233 Wisconsin Avenue, N.W., Washington, D.C. 20007

American Community Theatre Association, 1317 F Street, N.W., Washington, D.C. 20004

American Crafts Council, 29 West 53rd Street, New York, N.Y. 10019

American Symphony Orchestra League, P.O. Box 66, Vienna, Va. 22180

American Theatre Association, 1317 F Street, N.W., Washington, D.C. 20004

Association of American Dance Companies, 162 West 56th Street, New York, N.Y. 10019

Foundation for the Community of Artists, 32 Union Square East, Room 816, New York, N.Y. 10003

League of Resident Theaters, Tyrone Guthrie Theater, 725 Vineland Place, Minneapolis, Minn. 55403

U.S. Institute for Theatre Technology, 245 West 52nd Street, New York, N.Y. 10019

Professional organizations in design and related fields

American Institute of Architects, 1735 New York Avenue, N.W., Washington, D.C. 20006. Frederick M. Marks, Assistant Director, Design and International Relations.
The AIA has State Preservation Coordinators who ". . . encourage, assist and/or coordinate local preservation activities and projects. Generally the coordinator knows the status of local and state legislation activities concerning preservation, keeps track of individuals and private organizations concerned with preservation, keeps informed of people in area capable in restoration and related disciplines, and compiles an active list of available sources of funds for preservation."

American Institute of Planners, 1776 Massachusetts Avenue, N.W., Washington, D.C. 20036. Al Massoni, Acting Executive Director.
Will provide names of persons in local chapters to whom questions concerning zoning or planning regulations can be addressed.

American Society of Civil Engineers, 345 East 47th Street, New York, N.Y. 10017. Eugene Zwoyer, Executive Director.
Professional society of civil engineers. Conducts research; develops codes and standards with the American National Standards Institute; maintains the Engineering Societies Library.

American Society of Interior Designers, 730 Fifth Avenue, New York, N.Y. 10019. Ed Gips, Chapter Services.
Professional society of interior designers. Will provide name of nearest chapter and person to contact to obtain information on local distributor of specific manufactured items (e.g., lighting equipment, fabrics).

American Society of Landscape Architects, 1750 Old Meadow Road, McLean, Va. 22101. Giles Howard, Executive Director.
Will send list of active chapters, accredited schools, and licensed landscape architects.

Legal organization

Volunteer Lawyers for the Arts, 36 West 44th Street, Suite 1110, New York, N.Y. 10036. James J. Fishman, Executive Director.
VLA is a nonprofit, tax-exempt organization, founded in 1969 to assist indigent artists and nonprofit organizations in dealing with arts related legal problems. There are 17 organizations and 6 more in formative stages that have followed the pattern of New York. Write to VLA for addresses. Professor Leonard D. DuBoff, president of the Oregon VLA, cites the case of a local museum in the state

threatened with eviction. As the result of a letter-writing campaign by OVLA, the museum was successful in obtaining a new long-term lease.

Colleges and Universities

Institutions of higher education are an excellent source of information and expertise, and many colleges and universities are actively seeking ways to develop community programs of assistance. Students are also available and can frequently earn credits for real problem-solving experiences. Consider the possibilities:

- ☐ Faculty in the fine arts can consult in their own disciplines.
- ☐ Schools of architecture and/or planning can handle problems of site location and orientation (as can schools of landscape architecture and civil engineering departments). They can also tackle space needs and design and construction problems for new or old buildings. Many schools of architecture sponsor Community Design Centers (see page 22).
- ☐ Engineering schools have experts on structures, acoustics, and lighting.
- ☐ A chemistry department can advise on fume problems in workshops.
- ☐ Economics department faculty can help with a financial feasibility study.
- ☐ The law school has answers for questions on contracts, leases, and zoning and code regulations. A clinical program may be available with student interns to handle cases.

Three special university centers that have worked with arts organizations can serve as examples — the University of Massachusetts, Amherst campus; the University of Georgia at Athens; and the State University of New York College at Plattsburgh. The UMass Arts Extension Service, which is part of the Division of Continuing Education, states its objective as helping to develop effective and self-sufficient community arts organizations. Most of the requests involve management problems. UMass is tuned in to many organizations and services and is a good referral service and source of information.
Arts Extension Service, Division of Continuing Education, Hills House North, University of Massachusetts, Amherst, Mass. 01003. Nan Levinson, Coordinator of Consulting Services.

The Institute of Community and Area Development at the University of Georgia is probably typical of a university urban or community research center. ICAD says it ". . . was established in 1961 as a public service unit . . . to bring university resources to bear on the problems of communities, areas, and the state. . . . The accumulated

knowledge is applied across the state in such activities as government, economic development, recreation, environmental planning, and the fine arts." ICAD has formed arts councils, community theaters, and art associations throughout the state, and acted as management consultant for several statewide arts organizations. For one community, ICAD developed planning and financial criteria for a civic center that included arts areas, and the Georgia Institute of Technology in Atlanta handled architectural and planning aspects of the project.
ICAD, University of Georgia, Athens, Ga. 30601. Ernest E. Melvin, Director.

For a listing of university-based community research organizations similar to ICAD, see *University Urban Research Centers*, 2nd ed. (1971–1972), Grace M. Taher, editor. Available from The Urban Institute, 2100 M Street, N.W., Washington, D.C. 20037, $2.75.

The Technical Assistance Center (TAC) at the State University of New York College at Plattsburgh is one of 14 university centers funded jointly by the Economic Development Administration and the host university. (Other centers are located in Arkansas, California, Georgia, Idaho, Kentucky, Mississippi, Missouri, New Mexico, North Carolina, North Dakota, Oklahoma, Tennessee, and Utah.) These centers offer consulting services in the general area of economics to businesses and organizations within the surrounding region. The Plattsburgh TAC, for example, lists financial analysis and site feasibility among the disciplines within its competency. In 1973, TAC conducted an economic impact study for the Lake Placid Center for Music, Drama and Art.
Technical Assistance Center, State University of New York, College of Arts and Science, Plattsburgh, N.Y. 12901.
For a directory of these university centers, write to Office of Technical Assistance, Economic Development Administration, U.S. Department of Commerce, Washington, D.C. 20230.

In large urban areas there may be a consortium or other organization that pools the resources of all local or regional institutions of higher education. One such organization, New York Interface Development Project, Inc., describes itself as follows: "A private, nonprofit tax-exempt organization dedicated to the full utilization of university resources in order to help public agencies solve management problems. Interface recruits, identifies and carefully screens potential university resources (faculty, students, hardware). In its role as project manager, Interface provides its client agencies with a bridge to the previously untapped resources of the academic community, while offering academics an opportunity to

apply their skills to priority city needs. Interface further offers a strong internal management arm to ensure satisfactory performance of specific project goals. Interface charges modest fees for services rendered."

For The Bronx Council on the Arts, Inc., Interface assembled an academic task force under the direction of an environmental design specialist from the Parsons School of Design to conduct a survey of current cultural services and needs in six community planning districts. The results of the study indicated a need not for facilities so much as for cultural programming and coordination. A large number of spaces, it was determined, were available for loan either at reduced rates or free of charge, and could provide space for a variety of cultural programs. **New York Interface Development Project, Inc.**, 52 Vanderbilt Avenue, New York, N.Y. 10017. Stanley S. Litow, Director.

Local Organizations

Local government agencies, historical societies, service associations, and other nontypical organizations are frequently able to advise on technical matters. The planning commission and/or zoning board, the office of the city engineer, or the state fire marshal, among others, can answer specialized queries on regulations within their jurisdiction. Chambers of commerce and downtown development associations may also be of assistance.

Almost every state now has an office or division of historic preservation. Staff members know of local and regional preservation programs and may also be able to provide informal technical assistance on specific problems. A local historical society or state information office can give you the name and address of the historic preservation office in your state. Another similar source is the State Preservation Coordinator of the American Institute of Architects.

You may have to ferret out other local agencies and organizations for yourself, unless you are lucky enough to uncover them through a previous contact. A good example is the Piedmont Environmental Council, organized in 1973 as a private, nonprofit research and advocacy group to deal with environmental and land use issues in a nine-county region in northern Virginia. PEC offers design and planning assistance to any citizens' group, local or regional governmental authority, or other public group or agency, particularly in matters concerning the enhancement and protection of the environment, natural and man-made. It is an excellent information source and can refer questions to the most appropriate authority.

Piedmont Environmental Council, Warrenton, Va. 22186. W. P. Dinsmoor White, Executive Director.

Urban advocacy groups, which fight city hall in behalf of low-income neighborhoods, are founts of wisdom on local building and regulatory agencies. Although their interest is primarily focused on housing, groups such as Interfaith Adopt-a-Building in New York City and Urban Planning Aid, a Community Design Center in Cambridge, Massachusetts, can give information on matters concerning real estate and regulatory agencies, tenants' rights, etc.

UPA published *People Before Property: A Real Estate Primer and Research Guide* (1972), $5.00. A nontechnical discussion of technical problems of real estate. Although directed toward tenant advocacy in Massachusetts, the book contains basic and useful information for anyone involved in property ownership.

Interfaith Adopt-a-Building, 177 East Third Street, New York, N.Y. 10009.

Urban Planning Aid, 639 Massachusetts Avenue, Cambridge, Mass. 02139. Polly Halfkenny, Coordinator.

A nonprofit organization founded in 1969 by the Harvard Business School Club of New York provides volunteer business consultants for management and administrative problems of nonprofit organizations. The consultants are graduates of many business schools, executives in local corporations, and members of associations such as the state society of CPAs. In real estate planning, for example, advice can be given on the feasibility of purchasing a building, and architectural assistance provided in the rehabilitation of buildings.

Volunteer Urban Consulting Group, 300 East 42nd Street, New York, N.Y. 10017. Brooke W. Mahoney, Director.

Community Design Centers

Community Design Centers (CDCs) are probably the most significant source of technical assistance related to physical facilities. There are 81 currently in operation. If there is one in your area, use it as your first step toward solving your problems. The American Institute of Architects, which has provided support and assistance for all CDCs, defines them as ". . . professionally staffed community workshops that provide free architectural and planning services to individual and community group clients who, otherwise, would not be able to afford these services. . . . They are a constructive planning mechanism, available to poor communities concerned about effectively changing their physical environment."

Here is a self-description of a typical CDC and how it operates. "The Architects Workshop in Pittsburgh is

involved in programs dealing with rehabilitation, housing, playgrounds, feasibility studies, community development and planning. The Workshop will help a client obtain a specific goal by providing cost estimates, technical documentation for funding proposals, drawings, maps, photographs, or models. Under exceptional circumstances, the Workshop may furnish construction documents and assist in supervising the construction of a project.

"To obtain Workshop services the prospective client should submit a request in writing which outlines the project in detail and explains why professional services were not available elsewhere. In the case of an organization, a brief description of the group's activities should be included. When the letter is received, the director and assigned staff will investigate the request. The steering committee then reviews the report, and if the project meets the Workshop guidelines, a determination is made as to the nature of the services to be rendered. The staff member assigned to the project and an assisting volunteer professional work with the client to develop the architectural program and its design solution."

Many of the CDCs have not done work for arts organizations, but as one director said, "It's not because we don't want to." The range of arts projects sampled for this report is wide — from a simple drawing for a theater group in Chicago to correct a code violation to a program package for the Greensboro (North Carolina) Council on the Arts which resulted in a large facility provided for them by the City Council. The Greensboro Council, on the basis of plans for the conversion of a 1920s movie theater prepared by the Community Development Group at North Carolina State University, has raised $500,000, or about three-quarters of the amount necessary to complete the actual construction. Other interesting CDC arts projects include designing the "new" Warwick (Rhode Island) Museum in a 19th-century mill building; helping the Invisible Theatre in Tucson, Arizona, find a building suitable for performing space and workshops; programming and designing facilities for the New Dance Theater in a 6,000-sq-ft warehouse in Denver, Colorado; and assisting a business community in Portland, Oregon, to set up a competition among local artists for a mural outside a department store. (The mural was completed recently, and interest has snowballed with several banks commissioning artists for murals of their own.)

The following list of existing Community Design Centers is the latest available from the American Institute of Architects. Many of these centers serve a wide geographic region and would expect reimbursement for necessary travel to and from meetings with a client.

Community Design Centers

Community Design Center, Dick Winchell, Coordinator, 7825 East Garfield, Scottsdale, Ariz. 85257.

Tucson Community Development Design Center, Jody Gibbs, Director, 318 South Convent, P.O. Box 1870, Tucson, Ariz. 85701.

Design Cooperative of Arkansas, Robert Sterley, Program Coordinator, 1424 Center Street, Little Rock, Ark. 72202.

Orange County Community Design Center, Manuel Mendez, AIA, Coordinator, 2556 Rowland Avenue, Anaheim, Calif. 92804.

Barrio Planners, Inc., Raul M. Escobedo, Director, 5271 East Beverly Boulevard, Los Angeles, Calif. 90022.

Hollywood Community Design Center, Jon Sommers, Director, 2344 Sunset Heights Drive, Los Angeles, Calif. 90046.

Los Angeles Community Design Center, James Bonar, AIA, Director, 541 South Spring Street, Room 800, Los Angeles, Calif. 90013.

Community Design Center, Charles B. Turner, Director, 215 Haight Street, San Francisco, Calif. 94102.

Community Design Center, Paul Bruffey, Director, c/o Community Development Council, 1140 S. Bristor, Santa Ana, Calif. 92704.

North Coast Community Design Center, Lauren Wilson, Director, 211 Santa Rosa Avenue, Santa Rosa, Calif. 95404.

Boulder County Community Design Center, Kirk Stathes & Dave Bigda, Coordinators, c/o 3105 Arnett #503, Boulder, Colo. 80302.

Arapahoe Community Design Center, Elizabeth Boyer, Coordinator, Arapahoe Community College, 5900 South Santa Fe Drive, Denver, Colo. 80221.

Bureau of Community Development & Design — North Denver Workshop, Fred Fox, Coordinator, 3700 Osage Street, Denver, Colo. 80211.

Capitol Hill Architecture/Planning Assistance, Inc., Ken Strohson & Dennis Cox, Coordinators, 1459 Ogden Street, Denver, Colo. 80218.

Center for Community Development & Design, T. Michael Smith, Director, 1100 - 14th Street, Denver, Colo. 80202.

Blackworkshop, Inc., Wendell C. Harp, AIA, Director, 88 Spring Street, New Haven, Conn. 06519.

Community Design Center, William Pelham, AIA, Director, 2014 Baynard Boulevard, Wilmington, Del. 19802.

Washington Planning Workshop, Marian McKinley-Flagg/James Moyer, 1739 Connecticut Avenue, N.W., Washington, D.C. 20009.

Community Development Division, Joseph Middlebrooks, AIA, Director, University of Miami, P.O. Box 248002, Coral Gables, Fla. 33124.

Jacksonville Urban Aid, H. W. Gradick, Jr., President, 720 Gilmore Street, Suite 102, Jacksonville, Fla. 32204.

Black Grove, Walter Green, Director, 3656 Grand Avenue, Miami, Fla. 33133.

Hawaii Community Design Center — Hilo Center, 32 Kiroole Street, Hilo, Hawaii 96720.

Hawaii Community Design Center, David C. Firth, Director, 2480 Koa Avenue, Suite L-29, Honolulu, Hawaii 96815.

Hawaii Community Design Center — Kauai Center, P.O. Box 542, Kapaa, Hawaii 96746.

Community Design Center, Ron Wells, Director, University of Idaho, Department of Architecture, Moscow, Idaho 83843.

Chicago Architectural Assistance Center, George Sample, AIA, Director, 64 East Jackson Boulevard, Chicago, Ill. 60604.

Community Advocacy Depot, Art Kaha, AIA, Director, University of Illinois, c/o Department of Architecture, Urbana, Ill. 61801

Lexington Community Design Center, Stan Klausing, Director, 161 North Mill, Lexington, Ky. 40507.

Louisville Community Design Center, Ronald Gascoyne, AIA, Director, 712 West Main Street, Louisville, Ky. 40202.

Neighborhood Design Center, Harry Hess, Board President, 1110 St. Paul Street, Baltimore, Md. 21202.

Architectural Assistance Program, Chip Sloan/Barbara Putnam, MIT Room 7-402, 77 Massachusetts Avenue, Cambridge, Mass. 02139.

Urban Planning Aid, Polly Halfkenny, Coordinator, 639 Massachusetts Avenue, Cambridge, Mass. 02139.

Community Development Center, David R. Byrd, AIA, 3261 Lohr Road, Ann Arbor, Mich. 48104.

NCPOA Community Design Team, Letty Wickcliffe, Director, 305 Beakes Avenue, Ann Arbor, Mich. 48104.

GROW Design Workshop, Wyona Howard, President, 3452 Buchanan, Detroit, Mich. 40208.

Professional Skills Alliance, Arletta Douglas, Director, 2551 John R. Road, Detroit, Mich. 48201.

Community Design Center, Pat Smith, Director, 935 North Washington Avenue, Lansing, Mich. 48906.

Community Design Center of Minnesota, Ruth Murphy, Director, 118 East 26th Street, Minneapolis, Minn. 55404.

Architects' Community Team, Elenora G. Adams, Director, 3151 Olive, Kansas City, Mo. 64109.

Community Design Center, Hanno Weber, Director, Washington University, School of Architecture, St. Louis, Mo. 63130.

Community Design Center — Omaha, Ted Wright, Coordinator, U. of Nebraska — 204 Former Law Building, Lincoln, Nebr. 68588.

Community Design Center of Camden, Rev. Ralph Green, Director, 1257 Empire Avenue, Camden, N.J. 08103.

Architects' Community Design Center, Toni Gaskin, Director, 370 Orange Street, Newark, N.J. 07107.

The People's Workshop, Alfred D. Price, Director, 66 Witherspoon Street, Princeton, N.J. 08540.

Design & Planning Assistance Center, Richard Nordhaus, Director, 120 Yale, S.E., Albuquerque, N. Mex. 87106.

Pratt Institute Center for Community and Environmental Development, Ron Shiffman, Director, 240 Hall Street, Brooklyn, N.Y. 11205.

Community Planning Assistance Center, Joseph Anderson, Exec. Director, 25 High Street, Buffalo, N.Y. 14203.

Community Design Center, Ava Moncrieffe/Keith Grey, Cornell University, College of Architecture — Sibley Hall, Ithaca, N.Y. 14850.

The Architects' Technical Assistance Center, Joshua Lawrence, Director, 20 West 40th Street, New York, N.Y. 10018.

Environmental Resource Associates, Roger Katan, Director, 356 East 116th Street, New York, N.Y. 10029

Rochester Community for Better Architecture, Lewis Childs, Jr., AIA, Exec. Director, 172 South Clinton Avenue, Rochester, N.Y. 14604.

Plan/Build, Richard Paccone, Coordinator, 321 Highland Avenue, Syracuse, N.Y. 13203.

TAP (Troy Professional Assistance), Inc., Joe Fama, Director, 43 Hutton Street, Troy, N.Y. 12810.

Community Development Group, Henry Sanoff, AIA, Director, North Carolina State University, School of Design, Raleigh, N.C. 27607.

Prairie Community Design Center, David Ganges, Director, 413 Broadway, Box 9, Fargo, N. Dak. 58102.

Connection, Gary Lesniewicz, AIA, Director, University of Cincinnati, Department of Architecture, Cincinnati, Ohio 45221.

Southside Settlement, Barbara Stovall, Director, 363 Reeb Avenue, Columbus, Ohio 43207.

City Shop West, Raymond P. Brown, AIA, Director, Center City Building, Suite 213, 40 South Main Street, Dayton, Ohio 45402.

Youngstown Community Design Center, H. Walter Damon, AIA, Chairman, 107 West LaClede Avenue, Youngstown, Ohio 44507.

Neighborhood Development & Conservation Center, Tiana Zaffuto, Director, 518 N.W. 13th Street, Oklahoma City, Okla. 73103.

Willamette Community Design Center, Gordon H. Jackson, Director, P.O. Box 10273, Eugene, Oreg. 97401.

Portland Community Design Center, Bob Evenson, AIA, Director, 723 S.E. Grand Avenue, Portland, Oreg. 97214.

Architects' Workshop, Augustus Baxter, Hon. AIA, Director, 401 North Broad Street, Philadelphia, Pa. 19108.

Mantua Community Planners, Inc., Gilliam W. Esposito, Director, 539 North 36th Street, Philadelphia, Pa. 19104.

Urban Workshop, Augustus Baxter, Hon. AIA/Hugh Zimmers, AIA, University of Pennsylvania, Graduate School of Fine Arts, Room 102, Philadelphia, Pa. 19174.

Architects' Workshop, Samuel Jamrom, AIA, Director, 237 Oakland Avenue, Pittsburgh, Pa. 15213.

Architects' **Workshop,** 41 Wabash Avenue, Pittsburgh, Pa. 15213.

Rhode Island School of Design Community Design Center, Lester J. Millman, AIA, Director, 2 College Hill, Providence, R.I. 02903.

East Tennessee Community Design Center, Annette Anderson, Coordinator, 1522 Highland Avenue, Knoxville, Tenn. 37916.

Memphis Planning & Design Center, Marilyn Rowland, c/o Graduate Department of Planning, Johnson Hall, Room 226, Memphis State University, Memphis, Tenn. 38152.

Nashville Design Workshop, Inc., Hugh G. French, Director, 3102 West End Circle, Nashville, Tenn. 37203.

Community Development Corporation of Corpus Christi, F. E. Van Sickle, Exec. Director, P.O. Box 26, Corpus Christi, Tex. 78403.

Community Design Center of Dallas, Paul A. Landfair, Director, 1911½ Pacific, Dallas, Tex. 75201.

Piedra Del Sol, c/o VISTA Project Bravo, 716 North Piedras, El Paso, Tex. 79903.

Houston Urban Bunch, Peggy Colvin, Director, 2709 Berry Street, Houston, Tex. 77004.

Assist, Inc., Richard Chong, Director, 218 East 5th Street South, Salt Lake City, Utah 84111.

Community Design Center — Roanoke, Frank F. Ehrenthal, AIA, Coordinator, VPI & State University, c/o College of Architecture, Blacksburg, Va. 24061.

Community Design Center, William Schillig, Coordinator, VPI & State University, Blacksburg, Va. 24061.

Environmental Works, Stevan Johnson, Director, 402 - 15th Avenue East, Seattle, Wash. 98112.

Design Coalition, Ruth N. Rael, Acting Director, 2134 Atwood Avenue, Madison, Wis. 53704.

Northside Community Design Center, Al Flowers, Director, 2140 North 3rd Street, Milwaukee, Wis. 53212.

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EFL Arts Related Publications

The following publications have been prepared by EFL with support from the Architecture + Environmental Arts Program, National Endowment for the Arts.

Arts and the Handicapped: An Issue of Access Gives over 150 examples of how arts programs and facilities have been made accessible to the handicapped. A great variety of programs are included, from tactile museums to halls for performing arts, and for all types of handicaps. Special emphasis on the law, the arts and the handicapped. (1975) $4.00

The Arts in Found Places An extensive review of where and how the arts are finding homes in recycled buildings, and in the process often upgrade urban centers and neighborhoods. Over 200 examples, with special emphasis on "do's and don'ts." (1976) $7.00

Hands-On Museums: Partners in Learning Provides case studies of fourteen museums that cater especially to youth by providing programs and facilities which involve visitors as participants in learning. Also reviews the impact of this philosophy on planning, staffing, and constituencies. (1975) $3.00

New Places for the Arts Provides descriptions of several dozen recent museums, performing arts facilities for theater or music, and multi-use centers built especially for these purposes. Includes listings of the various professional consultants involved. (1976) $5.00

The Place of the Arts in New Towns Reviews approaches and experiences for developing arts programs and facilities in new towns and established communities. Gives insights and models for the support of the arts, including the role of the arts advocate, the use of existing space, and financing. (1973) $3.00

Reusing Railroad Stations Reports the plight of abandoned stations and the rich architectural and civic heritage they represent. It advocates their reuse for combined public and commercial purposes, including arts and educational centers, transportation hubs, and focal points for downtown renewal. Extensively illustrated. (1974) $4.00

Reusing Railroad Stations Book Two Furthers the advocacy position of the first book and describes some of the completed and underway conversions in more detail. A large section of the book explains some of the intricacies of financing that a nonprofit group would have to understand before successfully developing a railroad station. (1975) $4.00

Design by Sanchez